

Questions from 21stCCLC Fiscal webinar Wednesday 4/22/2020 (129 Attendees)

Question

So, given that so much of our budget planning has changed, ie. student transportation, will we need to do a re-budget prior to the summer re-budget at the end of May? As it relates to changes in your budget for the 2019-2020 FY, the 21st CCLC program must submit a Budget Amendment form 209 to your Program Administrator for any changes requested to your current budget.

Are there any insurances allowable like unemployment insurance or liability insurance? Liability insurance is an allowable expense (however; the 21st CCLC program should only cover a portion of the liability insurance in the event the entity has other areas outside of 21st CCLC that require liability insurance). Unemployment insurance is an allowable expense to be charged to the 21st CCLC grant.

During COVID-19, we were instructed that time was flexible for our staff, such as delivering food & STEM supplies during regular day. Is that still accurate? Your interpretation is correct, during this COVID-19 crisis, time worked is flexible based on directives shared with the 21st CCLC community on the 21st CCLC Listserv, dated March 16th, 2020 (*fourth bullet*). In the following week (March 23rd - 27th) your Program Administrator (PA) shared the information as well during a ZOOM virtual meeting with the 21st CCLC community.

***In reference to the fiscal webinar this morning, the information provided was for a **typical** school year when school is in session during normal hours.*

I am new to this grant navigation, does someone have a timeline of due dates and expectations for a year cycle they could share with me, as well as some definitions of acronyms? I would most appreciate any help. Thanks! In response to your question, we are attaching a link to the 21st CCLC Grant Guidance provided by the NCDPI and the Federal Program Monitoring and Support Division (FPMS) see below. Additionally, once you receive a copy of today's webinar, please reach out to the Program Administrator (PA) in your region and we can further determine what assistance is needed going forward.

<https://www.dpi.nc.gov/districts-schools/federal-program-monitoring/21st-century-community-learning-centers>

If we use a virtual time clock, like Tsheets, does our staff still need to sign a papercopy of their time report? Electronic signatures are allowable with the appropriate documentation as referenced on page 23 of the 21st CCLC Grant Guidance under, L: Time and Effort Reporting. See the link below.

<https://www.dpi.nc.gov/districts-schools/federal-program-monitoring/21st-century-community-learning-centers>

Earlier it was mentioned that technology purchases of > \$500 were allowable. What of expenditures < \$500? Technology expenses less than \$500 are allowable, but don't require prior approval from NCDPI before purchase. However; if an entity plans to purchase 5 tablets at \$250.00 each, then prior approval would be required prior to the purchase being made.

Is there an age limit on old technology to be closed out?

In most instances there is a 5-year window for a useful life on technology/equipment. If the equipment is still in the possession of the 21st CCLC program and being used, then it should be listed in the entity's retention records

Where can we find the teacher survey template?

<https://www.dpi.nc.gov/documents/teacher-survey>

Can 21DC data be shared for monitoring visits?

With DPI personnel, yes, as we all sign non-disclosure agreements and privacy protection documentation.

